



## Position description – Hockey Manawatu Board Member

TITLE OF POSITION – Board Member

DATE CREATED – 1 June 2015

PRINCIPAL PURPOSE OF ROLE

To govern Hockey Manawatu Incorporated and to advance and protect the long-term interests of Hockey Manawatu throughout the Manawatu Region.

To act honestly, in good faith and in the best interests of the organisation and in so doing, to support the organisation in fulfilling its mission and discharging its accountabilities.

### PRIMARY DUTIES

In concert with the rest of the board, the Member will:

- Employ and manage the General Manager;
- Set the strategic direction and priorities for the organisation;
- Set policy and management performance expectations;
- Characterise and manage risks; and
- Monitor and evaluate organisational achievements.

Each Member shall apply the level of skill and judgment that may reasonably be expected of a person with his or her knowledge and experience. Members with special skill and knowledge are expected to apply that skill and knowledge to matters that come before the board.

### SCOPE OF POSITION

The Member is a fully accountable member of the board.

### APPOINTMENT & TENURE

The Member is appointed for a period of three years with the option to stand for re-election

### TIME COMMITMENT

An estimated commitment of 1-2 hours per month to attend monthly Board meetings, any Special Meetings, AGM, and any other meetings that require Board attendance.

### CONFLICT OF INTEREST

The director should be free of significant conflicts of interest and declare any matters that may impact on performance as a director.

### PERSONAL ABILITIES & SKILLS



The director should ideally have the following abilities:

General:

- To see the big picture and the implications and impact on issues in the broader sense;
- To make sensible, astute recommendations and business decisions;
- To interpret both factual and conceptual information and make sound judgements based on that information;
- To contribute to the creation and not merely the preservation of stakeholder value; and to be able to distinguish between the separate but complementary roles of governance and management.

Strategic:

- To understand the position of the organisation in its markets and its relationship to key stakeholders;
- To ensure that strategies and business plans are adopted that will deliver the organisation's vision and mission; and
- To look beyond the short-term and ensure that the board adopts a longer-term, stewardship approach.

The Game:

- Knowledge of and/or experience in Hockey

Analytical:

- To interpret financial statements and statistical information and the significance and meaning of appropriate performance indicators;
- To question and probe information, assumptions and assertions in a quest for improved understanding and better decision-making; and
- To remain objective and measured under pressure.

Social:

- To participate actively and harmoniously, respecting and valuing the contributions of others and contributing to effective teamwork;
- To articulate a point of view in a coherent and persuasive manner without dominating the board's proceedings; and
- The strength of character to maintain an independent point of view when others disagree.